

Westgrove Clinic/FCSS/Program Room Art Hanging

Located at #201 – 505 Queen Street, Spruce Grove.

All of the current Allied Arts Council Policies and Standards will apply [e.g. anyone with at least 10 volunteer hours can participate, size [avoid bringing very small paintings, suggest the smallest would be at least 16 X 20 with the following exception, your paintings should not be any wider than 40 inches & the number of paintings, framing, etc.] **ALL ARTWORK MUST BE LABELLED ON THE BACK WITH TITLE, ETC AND FIRMLY TAPED OR DIRECTLY MARKED ONTO THE BACK OF THE PAINTING. One week prior to hanging members must submit the attached entry form or email the details listing the paintings they are going to hang to the Gallery Administrator so that the title cards and a list can be prepared for the hanging. If you have not requested title cards to be prepared for your paintings, your paintings will not be hung.**

Rotations will be on a quarterly basis (once every three months - see Calendar of Events for dates) - once displayed in the Clinic, the artist may not remove art until the next rotation. No exceptions. When a piece of art is sold, the gallery Administrator will notify the member of the sale. The member has first option to replace the piece with a similar size. If the artist has no replacement, a call will go out to the general membership, who holds hanging privileges, for a piece of similar size to fill the space. [If you think you might need a piece of art for another show that starts before the Clinic rotation ends, don't bring it in for hanging]

Delivery & Pick-up of Art - All art must be picked up and delivered only on the stated date & time of the Clinic rotation. No art will be accepted or released [except in the case of a sale] except on the stated day. No exceptions. Each member will be supplied with a list of Clinic change dates and times at the beginning of the year, please mark your calendars. If a member is unable to attend that day, have a friend or family bring it in. Please take your containers home, as the Clinic can not store them.

2011 INFO & PROCEDURE

Monday, January 24 - Westgrove, FCSS, Program Room/Library

Monday, April 18 - Westgrove, FCSS, Library - NO HANGING IN PROGRAM ROOM

Monday, May 30 - Bring back work removed from FCSS to hang in Program Room

Monday, July 25 - Westgrove, FCSS, Program Room/Library

Monday, October 24 - Westgrove, FCSS, Program Room/Library

PROCEDURE:

ALL PARTICIPATING MEMBERS ARE REQUIRED TO ASSIST WITH HANGING THE ARTWORK as directed below. If you are unable to do so, please ensure you have someone else look after your work and fill in for you to hang work.

11:15 AM Sharp - Cindy Barratt and her crew of assistants:

Elaine Turner Susan Casault Royce Johnson Doris Pinkoski

will meet at Westgrove at 11:15 sharp and will remove all artwork from the clinic and will stack it ready for pick up at 11:30 am in the hallway outside the clinic. Cindy & her crew will hang the clinic work. PLEASE DO NOT ENTER THE CLINIC UNLESS YOU ARE ONE OF CINDY'S CREW.

ALL PARTICIPATING MEMBERS SHOULD:

- 1. Come to FCSS at 11: 25 and pick up their paintings there, and take them out to their car**
- 2. BRING THEIR PAINTINGS TO THE CLINIC AT 11:30 a.m. Sign in your new work**
- 3. Take the work removed from Westgrove down to FCSS AND ASSIST WITH HANGING.**

All members (except Cindy's Westgrove crew) will assist with the takedown and re hanging of work at FCSS. We ask members to take their own work plus the work of the Westgrove crew down to FCSS. Lorna Kemp and assistant Lorraine Bready will be overseeing the FCSS hanging.

Hopefully both Westgrove and FCSS will be hung simultaneously and then ALL PARTICIPANTS will take their work to hang in the Program Room. **SOME PAINTINGS WILL BE MARKED FOR HANGING IN THE LIBRARY.**

PROGRAM ROOM HANGING WILL BE SPLIT INTO TWO GROUPS which will alternate hanging the program room - see attached for your group and dates that you **MUST ASSIST WITH HANGING** (please find someone to replace you if you are unable to assist). If someone is missed or new, they will be added to the list accordingly.

January 24 & July 25, 2011

PROGRAM ROOM HANGING GROUP:

Cindy Barratt
Lorraine Bready
Royce Johnson
Lorna Kemp
Agnes Miseck
Corrine Roberts
Elaine Turner
Peter Watts
Mareike Clark
Crystal Massia

May 30 & October 24, 2011

PROGRAM ROOM HANGING GROUP:

Cindy Barratt
Yvonne Berget
Susan Casault
Dianna Hanna
Glenda Lewisch
Doris Pinkoski
Ted & Mary Schuman
Kathy Meaney
Gail Seemann
Paula Swiredowsky

THANK YOU TO ALL ARTISTS FOR YOUR PARTICIPATION AND ASSISTANCE!!!!

Please Note:

All sales will be made through the Spruce Grove Art Gallery with only a 10% commission being charged on these sales for those volunteering 25 hours/year and 25% for those with 10 - 24 volunteer hours/year. That way if a client phones from the clinic, they may pay with their credit card and take their painting with them, resulting in immediate sales. Commission will be paid at the end of each month just as they are now. If they wish to pay for their art by cash or Interac they will have to first attend the Gallery to pay for their art first, then show the Clinic the sales receipt in order to receive the painting.